

Refurbishment and Space Planning - The Leprosy Mission and Leprosy Trading



Who's the customer?

The Leprosy Mission of England and Wales, based in Peterborough, is part of an international Christian charity with 140 years of experience supporting a population of 305 million people in approximately 30 leprosy affected countries by offering physical, social, spiritual and psychological help direct to the people affected by leprosy.

What was the brief?

The customer's sister company "Leprosy Trading" needed to move offices and available space was found within the ground floor of the premises occupied by

The Leprosy Mission, therefore reducing costs across the two charities. Unfortunately to make the space suitable for the company to move into, the customer needed help identifying how the freed up space could be utilised and modernised at the same time.

It was also important to both charities that they benefit from immediate upgrades to the IT infrastructure and Security/Fire detection system. Cubex Contracts were asked to quote for and project manage IT and Security/Fire detection contractors who were working directly for the customer.



**The Leprosy
Mission**
England and Wales

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This customer needed their existing space to work harder for them



What was the solution?

Cubex Contracts put forward a detailed list of refurbishment improvements and space planning recommendation to maximise the available space. The main areas requiring attention included:

Ground floor refurbishment

Main reception ,Conference room, Staff cloakroom
Trading office, Design/Production room, Meeting rooms, Server room

Staircase, Landing, Rear access

External entrance/Frontage

including car parking

All aspects of Security, Safety features and Alarms

including intercom



Along with this, we also identified that a change in the lighting scheme to include Energy Efficient lighting could be installed at the same time which would positively impact energy consumption and therefore costs.

What preparation was done before the big day?

Cubex Contracts design team headed by Andy MacKenzie put together a detailed list of works, supported and explained by an accompanying plan. Before the project plan could be approved by the customer, we also consulted with Building Control on a design issue (something another contractor had failed to identify), and necessary Building Regulations. We also arranged for an Asbestos survey and supplied the

customer with an Asbestos Register, to support them in their duty to manage Asbestos in line with current regulations.

Because of the large scale of works and project duration, the project team also issued the customer with a Disruption Audit so they could plan around the works schedule, ensuring minimal interruption to the day to day duties of the staff and putting their safety first at all times.

We also extended our communications to two third party contractors (including Stannah Stair Lift company) to ensure they were up to date with the proposed plan and schedule of works ahead of the start date.



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About the project

The project was started over the Christmas period, meaning the majority of the disruption was done whilst the staff were on their Christmas break and lasted 5 weeks.

Key milestones of the project included:

- Removal of existing office partitioning to create open plan office area and new server room
- Installation of kitchenette area
- New Energy Efficient lighting scheme
- Creating of staff cloakroom
- Creation of new conference room with AV facilities and furniture
- Redesign of reception area to include lighting, furniture, new ceiling and bespoke cabinet to house memorial book
- Redecoration and new flooring throughout
- Removal of flower beds in car park and new tarmac
- Project Management to include Contractors working directly for the customer (IT, Business Watch etc)
- New Ceiling tiles throughout and new suspended ceiling in some areas
- Amendments to the customers postroom and storage facilities



Reception - before



Reception - after



Kitchenette - before and after

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Conference room - before



Staff cloakroom - before and after



Conference room - after



Trading main - before



Trading main - after



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Trading meeting rooms - before and after



Bespoke cabinet

Customer said:

"The Leprosy Mission needed to greatly improve its cross team working and internal communications as well as provide ground floor space for The Leprosy Mission Trading company, a Fellowship member of the Mission group. Key to these requirements was the refurbishment of the ground and first offices by changing to a modern open space environment. Work was completed in two phases over a twelve month period. Cubex were invited to tender for the ground floor phase of the work.

Cubex were awarded the bid, usurping previously used partners, due on their understanding of our requirements, initiative in design, specifically the design ingenuity shown in reuse of available space, also their professional & comprehensive approach to health & safety, in both their own statutory compliance and advising The Leprosy Mission on its responsibilities, bid price and work implementation in what proved to be a challenging project timeframe.

We have been very happy with the finished result.."

Gary Dransfield

The Leprosy Mission of England and Wales



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